

## **Gift aid**

HMRC will not allow us to claim gift aid on a donation unless the individual sponsor has personally completed all of their own details and ticked the gift aid box.

So...

If your sponsors would like **Bath** Gateway Out & About to claim gift

aid on their donation **please ask them to complete the form themselves** and **don't** try to help by filling out the form on their behalf. They also need to add **all** of their **address** and **post code**, and their **full name** (first name and last name). Also, we will be unable to claim gift aid on forms with typed entries or forms completed entirely in one person's handwriting.

Thank you to everyone for your support