

**Bath Gateway Out and About Club  
Minutes of 13<sup>th</sup> Annual General Meeting  
Held at the Weston Ex-Services Association  
Monday 10<sup>th</sup> October 2022 – 7.00pm**

**WELCOME ADDRESS BY THE CHAIR**

After Becky Morgan introduced the Committee members to everyone attending (explaining that our current admin support person Barry Vincent is also still currently responsible for the charity's accounts reporting), Ruth Adkin the Chair thanked everybody for coming.

The Chair then mentioned that the first thing that needed to be done was to approve the minutes of last year's A.G.M. (see below).

***Committee Members Present***

Ruth Adkin	Chair of Trustees
Andy Cole	Trustee
Becky Morgan	Club Leader and Development Officer (non-Trustee)
Barry Vincent	Part-Time Administrator (non-Trustee)

***APOLOGIES FOR ABSENCE***

Emma Stanfield	Committee Secretary / Trustee
Gill Cole	Trustee

**MINUTES OF THE 12<sup>th</sup> AGM**

The minutes of last year's 12<sup>th</sup> Annual General Meeting had been previously circulated, and the Chair opened questions. No questions or issues were raised.

**ADOPTION OF THE MINUTES OF THE 12<sup>th</sup> AGM**

The Chair asked for the minutes to be adopted and this motion was proposed by Kieran Hunt and seconded by Laura Armshaw with no objections.

Ruth Adkin and Andy Cole signed the minutes as a true representation.

**ANNUAL REPORT FROM THE TRUSTEES – report attached to these minutes (Appendix A)**

The detailed report is attached to these minutes and sets out the charity's position in detail, and what we have been doing over the last 12 months, with some nice photos and information about funds we have raised. Copies of the report had been previously

circulated to everyone and the Chair asked if anyone had any questions after reading the report. No questions and no concerns were raised.

### **ADOPTION OF ANNUAL REPORT**

Mary Homeyard proposed, and Luke Allen seconded the adoption of the annual report with no objections.

Trustees Ruth Adkin and Andy Cole signed the adoption of the annual report.

### **FINANCIAL REPORT FOR THE YEAR - report is attached to these minutes (Appendix B)**

Barry Vincent said that he hoped that everyone had a chance to look at the Financial Report. He gave a short summary.

The first thing Barry said was that our financial position has improved amazingly during the last financial year, and our total income was almost £82k, the highest ever - considerably better than our previous best year maybe 10 years ago when we got about £66k. Over 4 fifths of our new income amount was from restricted donations - details of these donations can be seen in the Financial Report.

Our general or unrestricted receipts have increased to about two fifths more than what they were in the previous financial year - this was partly due to our sponsored walks this year and autumn activity last year, where members and volunteers raised an amazing £1500 or more for us - Becky said well done and applauded everyone for their fantastic fundraising efforts. Barry thanked everyone who also made other individual donations, the total of unrestricted donations was about 40% more than last year, so we have done really well this year.

On the other hand, Barry did say that our payments have gone up by about 30% this year to about £49k - which is not too surprising after we went back to face-to-face events again, which meant that the charity had to pay for venues hire and other costs, and the cost of everything has all gone up recently with all the prices increasing. Most of our payments, about two thirds or the total amount, were for the staff salaries, however we will probably all agree that the Clubs and the great activities wouldn't be possible without the work of Becky and the administrator, so the costs of their wages are more than justified.

### **ADOPTION OF THE FINANCIAL REPORT**

May Walker proposed, and Jenny Wilkins seconded the adoption of the financial report with no objections.

## **APPOINTMENT OF INDEPENDENT FINANCIAL EXAMINER**

Ruth the Chair explained that every year, we need to get a qualified person to check our end of year accounts to make sure that the numbers all add up correctly and make sense. Last year's accounts have been examined and signed off by our current Independent Examiner, Chris MacDonald (not attending tonight's AGM, although he did attend last year); but he has agreed to take on this role again for next year. The Chair asked if there were any objections to his re-appointment as Independent Examiner for next year, and none were raised.

Michelle Allan proposed the re-appointment of Chris MacDonald, and Alison Armshaw seconded this appointment with no objections.

## **CLUB REPRESENTATIVES**

Ruth the Chair thanked the club members who volunteered to be the Club Representatives last year (Paul, Harry and Laura); and said that we were hoping that they could continue to be the Club Representatives this year. Each Club Representative can make suggestions on behalf on their Club about whatever future activities the Club members would like to do. We have a newer volunteer, Catherine Marsh, who has agreed to be the Committee liaison or overall representative on behalf of all the Club Representatives. The existing Club Representatives from last year agreed to carry on in their roles, as shown below.

## CLUB MEMBER REPRESENTATIVES

**Monday Club - Paul Clelland**

**Weds 1<sup>st</sup> Club - Harry Roberts**

**Weds 2<sup>nd</sup> Club - Laura Armshaw**

## **RE-ELECTION OF COMMITTEE MEMBERS**

Ruth the Chair explained that officially, all the Trustees need to temporarily stand down at the AGM and will then have to be re-elected to the Committee by the members.

Four sitting committee members have been unanimously re-elected:

Chair – **Ruth Adkin**. Michelle Rowe proposed, and Cherelle McKenzie seconded.

Parent Trustee – **Andy Cole**. Georgia Thomas proposed, and Alice Bevan seconded.

Committee Secretary / Trustee – **Emma Stanfield** (in absentia). Harry Roberts proposed, and Grace Shanahan seconded.

Parent Trustee – **Gill Cole** (in absentia). Alice Honey proposed, and Nigel Young seconded.

## **DEVELOPMENT OFFICER'S REPORT**

Becky said that she thought that since we came out of lockdown, we have all have had an amazing time with lots of different activities, and the club members unanimously agreed.

Becky asked Jenny what her favourite activity was, and she replied that it was the ten-pin bowling (which we will be doing next week). Ella also said that she liked bowling, and the cycling (Wheels For All). Ben said that he liked swimming, e.g. the Thermae Bath Spa, which is something that we could do in the near future, as maybe we have some funds for that.

Becky said that one of the best things is that we meet with friends and we always make new friends, when we get new members and volunteers. And Becky thanked the volunteers and praised them, which the members agreed with and applauded them.

Becky said that what she does on a daily basis is to work from home developing the events programmes and booking new activities, talking to club members, enrolling new volunteers, doing fundraising activities; a whole lot of other work goes on behind the scenes.

Becky also mentioned our current fundraiser Shelley Heath who came on board in November last year, who has raised a huge amount (£45k+) for us over the last few months, which has enabled us to continue to run the club activities well into the future. Everyone applauded Shelley to thank her for her efforts!

Becky said she would welcome any suggestions from the sub-committees (i.e. Club Representatives) for new activities, and several people suggested ice skating (e.g. in Bristol), which may be a possibility for a day trip - however may not be suitable for wheelchair users.

## **ANY OTHER BUSINESS**

Finally, everybody gave Becky a big round of applause.

## **CLOSE OF MEETING**

The date of the next A.G.M. will be in October 2023 (exact day to be advised).

## **Approval of Minutes**

**1st:**

**Date:**

**2nd:**

**Date:**