Bath Gateway Out and About Club
Minutes of 16th Annual General Meeting
Held at the Weston Ex-Services Association
Monday 13th October 2025 – 7.00pm

WELCOME ADDRESS BY THE CHAIR

The Chair of Trustees, Evelyn Wilkinson (EW), welcomed everyone to the meeting and thanked everyone for their attendance. EW outlined the format of the evening; a short meeting followed by a buffet and dancing. EW introduced her fellow trustees; Stefan Kerwin (SK), Andy Cole (AC), Jon Plechowicz (JP) and Sue Comben (SC), Charity Administrator Kelly Jones (KJ), Club Leader Abi Boyes (AB) and volunteer Barry Vincent (BV).

The Chair then indicated that the first thing that needed to be done was to approve the minutes of last year's A.G.M. (see below).

Committee Members Present

Evelyn Wilkinson	Chair of Trustees
Andy Cole	Trustee
Stefan Kerwin	Trustee
Jon Plechowicz	Trustee
Sue Comben	Trustee Secretary

APOLOGY FOR ABSENCE

Ray Egbufoama	Treasurer

MINUTES OF THE PREVIOUS 15th AGM

The minutes of last year's 15th Annual General Meeting had been previously circulated, and the Chair opened a request for questions. No questions or issues were raised.

ADOPTION OF THE MINUTES OF THE 15th AGM

The Chair asked for the minutes to be adopted and this motion was proposed by Nigel Young and seconded by Cherelle McKenzie with no objections.

EW and AC signed the minutes as a true representation.

ANNUAL REPORT FROM THE TRUSTEES – report attached to these minutes (Appendix A)

The detailed report is attached to these minutes and sets out the charity's position in detail, and what we have been doing over the last 12 months, with some nice photos and information about funds we have raised. Copies of the report had been previously circulated, to everyone and the Chair asked if anyone had any questions after reading the report.

The Chair highlighted two aspects of the Annual Report with regards to the financial situation:

> The charity's income increased by 40% this year compared to last year. This is due to efforts expended to obtain grants and also fund-raising activities.
>
> The charity's expenditure has reduced by 12% this year compared to last year, mainly due to reduced staff costs.

ADOPTION OF ANNUAL REPORT

No questions or issues were raised with the report, so Bill Turner proposed, and Alice Bevan seconded the adoption of the annual report with no objections.

Trustees EW and SC signed the adoption of the annual report.

APPOINTMENT OF INDEPENDENT FINANCIAL EXAMINER

EW explained that every year, we need a qualified person to check our end of year accounts to ensure that the numbers all add up correctly and make sense. Last year's accounts have been examined and signed off by our Independent Examiner, Sue Weber. Sue has indicated that she is happy to be our Independent Examiner for this year.

Karen Thomas proposed, and Nigel Young seconded the continuation of Sue Weber in the role of Independent Examiner.

ELECTION OF COMMITTEE MEMBERS

EW explained that officially, all the Trustees need to temporarily stand down at the AGM and will then have to be re-elected to the Committee by the members.

Five sitting committee members have been unanimously re-elected:

Chair of Trustees – **Evelyn Wilkinson.** Lucas Thompson proposed and Jenny Wilkins seconded.

Committee Secretary – **Sue Comben**. Karen Thomas proposed and Katherine Jordan seconded.

Treasurer – **Ray Egbufoama.** Nigel Young proposed and George Bowden seconded.

Trustee – **Jon Plechowicz.** Jenny Wilkins proposed and Kelly Jones seconded.

Trustee – **Stefan Kerwin.** Jenny Wilkins proposed and Nigel Young seconded.

Andy Cole is standing down as parent trustee after many years; EV thanked him for all his efforts. We are now looking for a new parent/carer trustee, this role brings invaluable insight to the committee.

ANY OTHER BUSINESS

EW thanked all the staff and volunteers for their efforts over the past year.

The annual Christmas card competition was announced, with entries to be submitted by early November. The winning entry will then be printed for people to purchase.

CLOSE OF MEETING

EW closed the meeting by inviting everyone to the buffet.

The date of the next A.G.M. will be in October 2026 (exact day to be advised).

Approval of Minutes

1st: **Date:**

2nd: **Date:**