**VOLUNTEER SECRETARY APPLICATION**

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| --- | --- |
| **Name:**   | **Date of Birth:**  |
| **Address:**  |
|  | **Post code:**  |
| **Telephone:**  | **Mobile:**  |
| **Emergency Contact No:**  | **Relationship to Contact:**  |
| **Email:**  |
|  |
| **Do you have any health issues that may affect your volunteering with us?**  If yes please give details: |
|  |
| **Please list any hobbies, interests or skills you have that you would be willing to share with the club:** |
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| **Can you tell us about your experience, work, education, volunteering or in other areas of life, and in particular any experience that would help towards this trustee/committee role, or working with vulnerable adults.** |
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| **Please list any training you would like to undertake:** |
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| If you become a volunteer we will need to carry out a Criminal Records Check (CRB) on you (Exceptions order 1975). Having a criminal record will not necessarily prevent you from becoming a volunteer with us. |
| **Do you do have a criminal record?** If yes please give details: |
|  |
| **Personal Referees:**Please give us contact details of two people who know you well, preferably for at least two years. They must not be relatives. |
|  | **Referee 1** |  | **Referee 2** |
| **Ms/Miss/Mrs/Mr** |  | **Ms/Miss/Mrs/Mr** |  |
| **Name:** |  | **Name:** |  |
| **Address:** |  | **Address:** |  |
| **Telephone** |  | **Telephone** |  |
| **Email:** |  | **Email:** |  |
| **Occupation** |  | **Occupation** |  |
| **Capacity in which****They know you and****For how long:** |  | **Capacity in which****They know you and****For how long:** |  |
| **The information given in this form is correct to the best of my knowledge and belief.** |
|  |
| Signature:  |  | Date:  |
|  |
| **Data Protection Act: I understand and agree that as part of volunteering with Bath Gateway Out & About my details may be held in a confidential database that is only used for reasons relating to my volunteering.** |
|  |
| Signature:  |  | Date:  |
| Thank you for your interest in becoming a volunteer at Bath Gateway Out and About club.Please return this form to me by email or post at the address at the bottom of this page I will contact you shortly.If you have any questions please don’t hesitate to contact me.I look forward to meeting you soon.***Becky Morgan*** |